

## 2011-2012 Program Monitoring Summary

<b>District:</b> Monroe County
<b>Program:</b> Title II, Part A Teacher and Principal Quality
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<b>Date(s) of Visit:</b> March 7, 2012
<p><b>Overview of Monitoring Process:</b> This compliance review monitors the Title II, Part A program at the district level. The monitoring process includes a review of documentation presented by the district's Director of Federal Programs and the Finance Officer.</p> <p>The following district compliance areas, each consisting of several components, are examined: 1) Highly Qualified Teachers (HQT); 2) District Report Card; 3) Equitable Distribution of Teachers; 4) Program Development, Implementation and Evaluation; 5) Equitable Services for Private Schools; 6) Financial Management; 7) Records Management</p>
<p><b>Summary of Visit:</b> Monitoring of the Title II, Part A program included an on-site visit to the central office. The Director of Federal Programs and Finance Officer had all information documented and well-organized.</p> <p><b>Findings:</b> The district had a shortfall in the Title II, Part A budget caused by a rank change for one of the Title II funded teachers. The district did not maintain time and effort logs for Title II funded staff.</p> <p><b>Recommendations:</b> The district must revise the Title II, Part A budget to reflect a zero balance and have staff complete time and effort logs.</p>
<p><b>Monitoring Documents:</b> (Clicking the following links will direct you to the program area's monitoring documents)</p> <p><a href="#">Monroe Title II Actions Needed</a></p>